



## PREVENT BLINDNESS OHIO SEEKS STATEWIDE COMMUNITY SERVICES COORDINATOR

**Location:** Columbus, OH

**Applications Accepted:** Immediately

**Qualifications:** Minimum of three-five years' experience, bachelor's degree and verifiable track record of successful results in non-profit public health program development, advocacy, marketing and implementation. Strong leadership, organizational, marketing and management skills; including the ability to work effectively with volunteers and lead part-time staff. Understanding of community resources, systems and networks, and the ability to develop programming that can be adapted at the statewide level.

**Description:** The Statewide Community Services Coordinator works in partnership with the Director of Community Services and Marketing, regional community service coordinators, and volunteer subcommittees to develop and manage the programs and services necessary to prevent blindness and preserve sight in Ohio. The Statewide Community Services Coordinator reports to the Director of Community Services and Marketing.

**Primary responsibilities include:**

- Vision screening service promotion and coordination
- Program resource development for statewide implementation
- Promotion of services to corporations and social service agencies
- Public education, presentations, and representation of PBO at designated meetings and functions
- Enhance relationships with targeted groups on a local and state level
- Manage part-time staff schedule, training, and communication
- Data collection, entry, and tabulation

**Compensation and Benefits:**

- ◆ Salary Range: Based on experience
- ◆ Incentive/Cash Bonus Program
- ◆ Retirement program -- on 2nd anniversary with 140% company match
- ◆ Health/Dental coverage
- ◆ Flexible, tax-deferred benefits program
- ◆ Tuition Reimbursement Program -- 50% of up to 3 credits/semester
- ◆ Liberal vacation and holidays -- 3 weeks vacation, 2 personal days, 10 paid holidays
- ◆ Skill development through training and professional education opportunities

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**Respond to:**

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*Prevent Blindness Ohio, founded in 1957, is the only voluntary, not-for-profit Ohio organization dedicated to preventing blindness and preserving sight. PBO serves all 88 Ohio counties, providing direct services to over 800,000 Ohioans annually and educates millions of consumers about what they can do to protect and preserve their precious gift of sight. Prevent Blindness Ohio is an affiliate of Prevent Blindness America, the country's second-oldest national voluntary health organization.*